

# BYLAWS OF SINGAPORE REGISTRY OF ACCREDITED MULTIMODAL TRANSPORT OPERATORS



SINGAPORE  
LOGISTICS  
ASSOCIATION



## **CHAPTER 1 - DEFINITION**

- 1.1 The Singapore Registry of Accredited Multimodal Transport Operators is a SLA registry (hereinafter to be referred to as "The Singapore Multimodal Transport Operators Registry").
- 1.2 The Singapore Logistics Association is defined as "The SLA".
- 1.3 The definition of a Multimodal Transport Operator: Any person who concludes a Multimodal Transport contract and assumes responsibility for the performance thereof as a carrier.
- 1.4 Multimodal Transport contract means a single contract for the carriage of goods by at least two different modes of transport.

## **CHAPTER 2 - OBJECTIVES OF THE REGISTRY**

The objectives of the Registry are:

- i) to promote the interests of the freight forwarding industry business in Singapore to come in line with the proposed Rules for Multimodal Transport Documents and the FIATA Multimodal Transport Bill of Lading to be issued by SLA;
- ii) to advance the freight forwarding industry by the establishment of a sound Multimodal Transport operation system;
- iii) to regulate and promote sound business ethics and professional conduct among registered Multimodal Transport Operators in keeping with the aims and objectives of the Registry and the standing and standards of the freight forwarding industry in conjunction with the relevant government authorities where applicable;
- iv) to foster and strengthen the relations and cooperation between agents, principals, shippers, freight forwarders, multimodal transport operators, the relevant government authorities and other national and international trade organisations;
- v) to promote the systematic and orderly training of a corps of professionally qualified personnel and to maintain and upgrade such skills that contribute to the freight forwarding industry as a whole in general and multimodal transportation in particular;

- vi) to do all things and/or such other acts which the Management Committee may consider desirable and necessary in the interests of the registered Members.

### **CHAPTER 3 - MEMBERSHIP CRITERIA**

- 3.1 The applicant for membership must be an Ordinary or Qualifying member of the SLA.
- 3.2 The applicant has in force a liability insurance policy which is appropriate to the nature of the logistics services provided by it and which has a minimum coverage of US\$500,000 for any one claim.
- 3.3 It is obliged to issue the FIATA Multimodal Transport Bill of Lading and satisfy all criteria for its issue.
- 3.4 It must be licensed under this Registry and conform to its rules, regulations and bylaws.

### **CHAPTER 4 - MONTHLY SUBSCRIPTIONS**

- 4.1 The monthly subscription payable to The Registry shall be S\$ 10.00 per month per Member payable in advance every twelve months or such other amount as may be decided from time to time by the Management Committee and approved by the SLA Council. The subscription fee shall not be pro-rated nor refundable to the Member.
- 4.2 Membership is conditional upon full payment of the subscription fee being received by the Registry.

### **CHAPTER 5 - ACCREDITATION**

Only Accredited Multimodal Transport Operator shall be issued will a registration certificate and be allowed to use the logo of the Registry. Bona fide Multimodal Transport Operators who are not Members of the Registry are not accorded the status of Accredited Multimodal Transport Operators.

### **CHAPTER 6 - RESPONSIBILITY OF MEMBERS**

It is the responsibility of all Members:

- i) to safeguard the interest of The Registry and to comply with all the bylaws and regulations which may be enforced from time to time at the discretion of the Management Committee of The Registry; and

- ii) to pay promptly all monies due to The Registry.

## **CHAPTER 7 - COMPOSITION OF THE MANAGEMENT COMMITTEE OF THE REGISTRY**

- 7.1 The Registry shall be governed by a Management Committee comprising Members appointed by the SLA Council.
- 7.2 The composition of the Management Committee shall consist of the following:
  - a) Chairman
  - b) Vice-Chairman
  - c) Not more than six other members appointed by the SLA Council
- 7.3 The Chairman and Vice-Chairman shall be appointed by the SLA Council. They shall be serving members of the SLA Council.
- 7.4 Four members of the Management Committee shall form a quorum.
- 7.5 The Management Committee shall have the right to invite or co-opt into the Committee representatives of government institutions and other trade associations and bodies as necessary or appropriate.

## **CHAPTER 8 - TENURE OF APPOINTMENT**

The members of the Management Committee shall hold office for a period of two years from the date of their appointments unless otherwise decided by the SLA Council.

## **CHAPTER 9 - ROLE AND DUTIES OF THE CHAIRMAN**

- 9.1 The primary role of the Chairman is to determine and administer the conditions governing the registry / listing of accredited Multimodal Transport Operators in Singapore, within the policy guidelines as directed by the SLA Council.
- 9.2 The Chairman shall be directly responsible to the SLA Chairman and to the SLA Council.
- 9.3 All meetings of The Registry shall be chaired by the Chairman and in his absence by the Vice Chairman.

## **CHAPTER 10 - ROLE AND RESPONSIBILITIES OF THE MANAGEMENT COMMITTEE**

The role and responsibilities of the Management Committee shall include the following:

- i) exercise such administrative powers as may be necessary for properly carrying out the objects of The Registry;
- ii) implement all resolutions and decisions approved by the SLA Council;
- iii) make recommendations to the SLA Council on any amendment to the provisions in the bylaws;
- iv) approve application for new membership to The Registry;
- v) appoint committees for specific purposes as the Management Committee shall deem necessary from time to time;
- vi) meet at least once every two months to discuss matters connected with the affairs of The Registry;
- vii) do such other acts and things as are incidental to or necessary for effectuating any of the purpose indicate above; and
- viii) to keep the SLA and other interested transport bodies informed on all matters concerning and pertaining to the affairs of The Registry.

## **CHAPTER 11 - EXPULSION, VACATION AND RESIGNATION**

11.1 A member of the Management Committee shall cease to hold office in the event that he or she:

- a) becomes a bankrupt or suspends payments to, or makes any arrangements or composition with his creditors; or
- b) has been absent without leave from 2 consecutive meetings.

11.2 The SLA Council may revoke the appointment of the Management Committee members anytime if he or she becomes in the opinion of the Council unfit to continue in office or incapable of performing his duties.

- 11.3 A Management Committee member may resign from his appointment at any time by giving two months notice to the Council.
- 11.4 In the event of a vacancy resulting from the resignation / vacation of the Chairman of The Registry, the Vice-Chairman shall fill the position for the remaining term of his predecessor.

## **CHAPTER 12 - EXPULSION, SUSPENSION AND CESSATION OF MEMBERSHIP**

- 12.1 A Member shall cease to be a member and its name shall be struck off The Registry if its subscription shall remain unpaid for a period of three months. The Management Committee of The Registry may, however, restore the name of such Member upon the defaulting Member furnishing a satisfactory explanation to the Council and payment of all arrears.
- 12.2 A member shall cease to be a Member and its name shall be struck off the Registry if it breaches any obligations under the FIATA Multimodal Transport Bill of Lading Agreement and/or Waybill Agreement entered into between itself and SLA.
- 12.3 The conduct of any Member shall be considered by the Management Committee at its meeting(s) if such a Member:
- a) failed to observe any of the bylaws and regulations enforced by The Registry; or
  - b) has refused to abide by the decision of the Management Committee; or
  - c) has acted in any way, prejudicial to the interests of The Registry or its Members.
- 12.4 If the Management Committee comes to the conclusion at such meeting(s) that there is sufficient evidence to justify calling on the Member to show cause why it should not be expelled from The Registry, notice in writing shall be given to such Member calling on it to attend the meeting for the purpose of investigating the charge or charges. The period of notice shall not be less than 7 working days.
- 12.5 If after hearing such Member and after due deliberations, not less than two thirds of the Management Committee members present at the meeting shall be of the view that the charge/ charges against such Member is / are proved, the Management Committee may vote for:
- a) the expulsion of such Member in which case it shall thereupon cease to be a Member; or
  - b) the suspension of such Member of not more than 12 months, subject to the Management Committee's discretion; or

- c) the issuing of a written warning; or
- d) any disciplinary action as it thinks fit.

12.6 Any Member shall cease to be a Member if:

- a) it has resigned; or
- b) it has been adjudicated a bankrupt; or
- c) it has been wound up by a Court of Law; or
- d) it has been expelled; or
- e) it has been convicted of commercial crimes.

In any proceeding before the Management Committee under the provision Chapter 12, no advocate or solicitor shall appear on behalf of such Member, or on behalf of the Management Committee or any other party.

### **CHAPTER 13 - GENERAL**

In all matters, the decision of the SLA Council shall be final and binding.